



Job Title: SEEDS Part-Time Case Manager
Ministry: SEEDS Case Management
Reports to: Director of Housing and Supportive Services
FLSA Status: Hourly
Availability: Part-time with evening hours 6-9pm, including weekends
Posted Date: March 21, 2019

SUMMARY

The SEEDS Case Manager is responsible for conducting intakes, assessments, service planning and goal setting as key aspects of comprehensive wrap around services for Hesed's guests.

CORE REQUIREMENTS:

- Possess "street smarts"
- Be able to assess and intervene appropriately in crisis situations
- Have the ability to work with a diverse and significantly complex population
- Be compassionate yet firm
- Must ascribe to the Hesed mission: "To feed the hungry, clothe the naked, shelter the homeless and give people the chance to hope again."
- Be self-motivated
- Demonstrate tact, diplomacy and professional conduct, display a professional image, maintain confidentiality, and not fraternize with guests
- Work in a fast paced, sometimes chaotic environment
- Have the ability to work flexible hours including nights, holidays and weekends
- Must pass DCFS and criminal background checks

DESIRABLE FACTORS INCLUDE:

- Bilingual ability (English/Spanish)
- Basic first aid training
- Previous experience working with homeless individuals and families
- Experience with not-for-profit/social service organizations
- Degree in Human Services or related field

If interested, please send cover letter and resume to
careers319@hesedhouse.org